A TOOLKIT FOR



volunteer speed matching

CONTENTS

Α.	Essentials for Volunteer Speed Matching	4 – 5
В.	Planning	6
C.	<u>Venue</u>	7
D.	Sponsorship & support	8
E.	Advertising	9
	Sample poster	9
	Sample press releases	10 – 11
F.	<u>Organisations</u>	12
	o Guide to Volunteer Speed Matching (Organisations)	13 – 14
	o <u>Table arrangements – organisations posters</u>	15
	o <u>Score sheets</u>	16
	o <u>Evaluation form</u>	17
G.	Volunteers	18
	o <u>Booking form</u>	19 – 21
	 Guide to Volunteer Speed Matching (Volunteers) 	22 – 23
	o <u>Score sheets</u>	24
	o <u>Evaluation form</u>	25
Н.	Photos & comments	26
I.	<u>Discussion points</u>	27
J	Evaluation of the toolkit	28